



BANDARI MARITIME ACADEMY

Job opportunities at Bandari Maritime Academy

Bandari Maritime Academy was established through a Legal Notice No. 233 of 28th November, 2018, with the mandate to develop academic and vocational skills and provide competent Maritime Human Resource for a Sustainable Blue Economy.

Applications are invited from interested qualified persons for the vacant position below:

BMA/26/CEO/SSO/13	Senior Security Officer Job Grade 6 (1 vacancy)
Job Grade:	BMA 6
Basic Salary Scale:	Kshs. 71,500 – Kshs. 141,500 p.m.
House allowance:	Ksh. 20,000
Commuter allowance:	Kshs. 14,000
Leave allowance:	Kshs. 6,000
Terms of service:	Permanent and Pensionable
Reporting to:	Principal Administrative Officer

Duties and Responsibilities:

i. Duties and Responsibilities entail

- Overseeing the development and implementation of policies and procedures in security management;
- Providing security advisory to management and intelligence information services;
- Coordinating the preparation of security reports for decision making;
- Facilitating the identification of security risks within the organization and providing mitigation measures;
- Coordinate security efforts across the organization to cover all staff, students and visitors, properties, equipment, and machinery;
- Overseeing the implementation of sustainable security systems and monitoring the same to identify areas of improvement in the security of the organization;



- g. Spearheading the implementation of CCTV surveillance in the organization and liaising with the ICT team to ensure real-time collection of surveillance information;
- h. Facilitating security sensitization programs for staff and coordinating training for the same;
- i. Spearheading relationships with law enforcement and other related government agencies;
- j. Overseeing the patrol operations and managing the outsourced security guards;
- k. Investigating security breaches and closing all security cases within set time periods;
- l. Ensuring the establishment and maintenance of an up-to-date databank of security incidents and trends and reporting for management information and security action;
- m. Reviewing Security Intelligence and investigation Reports; and
- n. Maintaining and archiving security footage.

ii. Required Qualification

For appointment to this grade, a staff must have: -

- a. Cumulative Service period of three (3) years of which should be in the grade of Security Officer I or in a comparable position;
- b. Bachelor degree in Criminology & Security Studies or its equivalent qualification from a recognized institution;
- c. Certificate in basic security from a recognized institution;
- d. current Certificate of good conduct from the Kenya Police Service; and
- e. Proficiency in computer applications.

