



## **BANDARI MARITIME ACADEMY**

### **Job opportunities at Bandari Maritime Academy**

Bandari Maritime Academy was established through a Legal Notice No. 233 of 28<sup>th</sup> November, 2018, with the mandate to develop academic and vocational skills and provide competent Maritime Human Resource for a Sustainable Blue Economy.

**Applications are invited from interested qualified persons for the vacant positions below:**

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>BMA/26/CEO/SDDMET/01</b> | <b>Senior Deputy Director Maritime Education &amp; Training<br/>Job Grade BMA 2<br/>(1 vacancy)</b> |
| Job Grade:                  | BMA 2                                                                                               |
| Basic Salary Scale:         | Kshs. 247,700 - Kshs 447,300 p.m.                                                                   |
| House allowance:            | Kshs. 70,000                                                                                        |
| Commuter allowance:         | Kshs. 24,000                                                                                        |
| Leave allowance:            | Kshs. 10,000                                                                                        |
| Terms of service:           | 5 years Contract                                                                                    |
| Reporting to:               | Chief Executive Officer                                                                             |
|                             |                                                                                                     |

### **Duties and Responsibilities:**

#### **i. Duties and Responsibilities entail**

- Develop and deliver courses that ensure adherence to the provisions of the Legal notice 233 of November 2018, Merchant Shipping Act, 2009 (No. 4 of 2009) and any other international Conventions and national legislation relating to training in the maritime industry;
- Co-ordinate the implement of policies relating to training in maritime affairs and promote the integration of such policies into the national development plan;
- Develop and deliver courses on Oversee matters pertaining to the training of cargo handling equipment operators and port operations and logistics;
- Plan, monitor and evaluate training programs to ensure conformity with international maritime standards;
- Facilitate issuance of Certificates of Competency and Certificates of Proficiency



- to graduates;
- f. Develop of quality training standard systems and periodical independent evaluation as to meet International Maritime requirements;
- g. Implement curricula for maritime transport logistics in collaboration with relevant government agencies and other stakeholders;
- h. Promote the maritime transport logistics, port operations, and safety training programs;
- i. Initiate and develop and review of policies, strategies and plans;
- j. Prepare, implement and monitor of the Department's budget;
- k. Oversee staff development function of the Department;
- l. Handle of the Department's disciplinary matters;
- m. Supervise, guide and appraise staff in the Department;
- n. Oversee examination and certification processes;
- o. Oversee Implementation of training programmes according to the set syllabus;
- p. Coordinate trainee assessment;
- q. Participate in curriculum development;
- r. Supervise and mentor Trainers; and
- s. Maintain Records and evidence of assessments.

## ii. Required Qualification

### **For appointment to this grade, a staff must have: -**

- a. At least a minimum of fifteen (15) years' work experience five (5) of which must have been in a management position.
- b. Bachelor's Degree in any of the following; Maritime Transport and Logistics, International Freight Management, Maritime Law and Policy, Shipping Management and Logistics, Port Management, Clearing and Forwarding, Maritime/Business Management or equivalent qualification from a recognized Institution.
- c. Master's degree in any of the following; Maritime Transport and Logistics, International Freight Management, Maritime Law and Policy, Shipping Management and Logistics, Port Management, Clearing and Forwarding, Maritime/Business Management or equivalent qualification from a recognized Institution.
- d. Leadership course lasting not less than four (4) weeks from a recognized institution.
- e. Qualifications in accordance with STCW 78 of the conventions amended, such as Certificate of Competence (CoC) Chief Engineer (III/2) or Master Mariner (II/2) and approval by Kenya Maritime Authority would be an added advantage.
- f. Understand the mandate of Academy and its role in realization of the National Development Agenda.
- g. Membership to a relevant professional body.
- h. Proficiency in Computer Applications.
- i. Fulfil the requirements of Chapter Six (6) of the Constitution.

