



BANDARI MARITIME ACADEMY

Job opportunity at Bandari Maritime Academy

Bandari Maritime Academy was established through a Legal Notice No. 233 of 28th November, 2018, with the mandate to develop academic and vocational skills and provide competent Maritime Human Resource for a Sustainable Blue Economy.

Applications are invited from interested qualified persons for the vacant position below:

BMA/26/CORP/DDICT/02	Deputy Director, ICT Job Grade BMA 3 (1 vacancy)
Job Grade:	BMA 3
Basic Salary Scale:	Kshs. 165,700- Kshs 315,000 p.m.
House allowance:	Kshs. 35,000
Commuter allowance:	Kshs. 20,000
Leave allowance:	Kshs. 10,000
Terms of service:	Permanent and Pensionable
Reporting to:	Senior Deputy Director Corporate Service

Duties and Responsibilities:

a. Duties and Responsibilities

- i. Managing and coordinating activities in the division.
- ii. Planning, monitoring and evaluating information communication technology program activities.
- iii. Ensuring Information communication technology goals and objectives are met.
- iv. Approving information technology standards for application.
- v. Liaising with the users to ensure that information processing needs are met.
- vi. Reviewing and evaluating feasibility studies and reports and implementation.
- vii. Ensuring that information technology projects are completed within planned time and budget.
- viii. Ensuring that procedures and standards are adhered to at the academy
- ix. Liaising with the heads of departments in the use of information technology in developing and implementing change management initiatives.
- x. Providing specifications for procurement of information technology equipment and services
- xi. Planning and budgeting for the information communication technology division; and

- xii. Managing information communication technology capacity through performance management

b. Required Qualifications

For appointment to this grade, a staff must have:

- i. Cumulative fifteen (15) years' work experience three (3) of which should have been at the grade Assistant Director Information Communication technology
- ii. Bachelor's degree in any of the following disciplines Information Technology, Business Information Technology, Computer Science or an equivalent qualification from a recognized institution
- iii. Master's Degree in any of the following disciplines Computer Science, Information communication Technology, Business Information technology or equivalent qualification from a recognized institution
- iv. Relevant information communication technology certifications such as Cisco Cisco Certified Network Associate (CCNA), Microsoft Certified Systems Engineer (MCSE), Prince 2 or equivalent qualification;
- v. Be a member to a relevant professional body where applicable and
- vi. Leadership Course lasting not less than four (4) weeks from a recognized institution,