



BANDARI MARITIME ACADEMY

Job opportunity at Bandari Maritime Academy

Bandari Maritime Academy was established through a Legal Notice No. 233 of 28th November, 2018, with the mandate to develop academic and vocational skills and provide competent Maritime Human Resource for a Sustainable Blue Economy.

Applications are invited from interested qualified persons for the vacant position below:

BMA/22/SPTN/1	SENIOR PRINCIPAL TRAINER (SCHOOL OF NAUTICAL SCIENCE) –RE-ADVERSIEMENT
Job Grade:	BMA 3
Basic Salary Scale:	Kshs. 170,500.00 - Kshs. 373,500.00
House allowance:	Kshs. 35,000.00
Commuter allowance:	Kshs. 20,000.00
Leave Allowance	Kshs. 10,000.00
Terms of service:	Contractual(Renewable)
Reporting to:	Deputy Director Maritime Education and Training
Direct reporting:	Trainers

Job Specification:

The School of Nautical Science is established as a division of MET to offer training in Nautical Science pursuant to the International Conventions, Section 4(1) (a), (b), (d) (e), (i) and (k) of Legal Notice No. 233 of 28th November 2018, Merchant Shipping Act, 2009 (No. 4 of 2009) and other national legislations relating to training in the maritime sector

Duties and Responsibilities:

The duties and responsibility of the Senior Principal Trainer, School of Nautical Science, will include the following: -

- i. In-charge of the school of Nautical Science;
- ii. Providing advisory on training on Nautical Science;
- iii. Developing school policies and strategies;
- iv. Designing, developing and delivering training programmes;
- v. Coordinating development of instructional materials for training;
- vi. Development and review of curriculum and syllabus;
- vii. Supervising trainees Action Research Projects;

- viii. Developing and reporting on training programmes, seminars, workshops and symposia;
- ix. Initiating and coordinating research and consultancy assignments;
- x. Conducting capacity building surveys;
- xi. Supervising and mentoring Trainers;
- xii. Designing staff development programmes in areas of specialization;
- xiii. Providing necessary liaison between the Academy and the clients;
- xiv. Coordinating, setting, administering and marking of examinations; and,
- xv. Preparing operation reports for the school

Person Specification:

For appointment to this grade, a candidate must have: -

- i. Qualifications in accordance with STCW 78 as amended, i.e. Certificate of Competence (CoC) Class II Chief Mate (II/2) unlimited.
- ii. A minimum of eight (8) years working experience out of which four (4) years must have been in management position at sea.
- iii. Proficiency in computer applications.
- iv. Fulfil the requirements of Chapter Six of the Constitution.

The following credentials will be an added advantage;

- i. Degree in nautical science from a University recognized in Kenya
- ii. Membership by a relevant professional body in good standing.

Successful candidates will be required to submit valid compliance certificates from Kenya Revenue Authority, Ethics and Anti- Corruption, a registered Credit Reference Bureau, Higher Education Loans Board and a certificate of good conduct from the Directorate of Criminal Investigations before commencement of the employment contract.

Bandari Maritime Academy is an equal opportunity Employer promoting gender, equity and diversity. Qualified persons with Disabilities are encouraged to apply. Canvassing will lead to automatic disqualification.

Only shortlisted candidates will be contacted.

HOW TO APPLY

Prospective candidates **MUST** fill out the online application form that is available on the Academy website at: <https://bma.ac.ke/job-vacancies>. After filling the online application form, applicants **MUST** submit a detailed CV (with at least three referees), a copy of their national identification, accompanied with copies of academic certificates including Secondary Education certificate and professional certificates, in pdf format as one document, to be emailed to recruitment@bma.ac.ke so as to reach the Academy not later than **Monday 4th September, 2023, 5pm Kenyan time**.

Applicants must fill out the online application form and submit documents via email to be considered for the position.

Physical applications will not be accepted.

Applications received after the specified time will not be considered.