



BANDARI MARITIME ACADEMY

JOB OPPORTUNITY

Bandari Maritime Academy was established through a Legal Notice No. 233 of 28th November, 2018, with the mandate to develop academic and vocational skills and provide competent Maritime Human Resource for a Sustainable Blue Economy. Applications are invited from interested qualified persons for the vacant position appearing below:

BMA/22/D/1 DIRECTOR/CHIEF EXECUTIVE OFFICER - ONE (1) POST

Job Grade:	BMA 1
Basic Salary Scale:	Kshs. 290,000 - Kshs. 490,000 p.m.
House allowance:	Kshs. 80,000.00
Commuter allowance:	OFFICIAL
Terms of service:	Three Year Contract Renewable Once
Reporting to:	Board of Directors
Direct reporting:	<ul style="list-style-type: none">• Corporation Secretary/Head of Legal Services• Deputy Director, Maritime Education and Training• Deputy Director, Maritime Transport Operations Training• Deputy Director, Advancement and Placement• Deputy Director Corporate Services• Registrar• Assistant Director, Supply Chain Management• Assistant Director, Planning and Strategy

a. Job specification:

The Director shall be the Chief Executive Officer of the Academy.

b. Duties and Responsibilities:

- The Director shall be responsible to the Board for:
- the day to day management of the Academy;
 - managing the funds, property and affairs of the Academy;
 - the management of the staff of the Academy;
 - implementation of the policies, programmes and objectives of the Academy;
 - preparation of the strategic plan, annual plan, budget and audited accounts of the Academy for the approval of the Board; and,
 - Perform such other duties as may be assigned by the Board.

c. Person Specifications:

For appointment to the position, a Candidate must have the following qualifications: -

- Be a Kenyan citizen;
- Have a post graduate degree in Maritime, Economics, Management or any other related field from a University recognized in Kenya;
- Have at least fifteen (15) years demonstrable knowledge and experience in matters related to Maritime Affairs, Logistics, Academic Affairs or related field, five (5) of which must be at a senior managerial level;
- Member of a recognized professional body; and,
- Fulfill the requirements of Chapter Six of the Constitution.

Interested and qualified persons should address their applications to:-

**The Office of the Chairman,
Board of Directors,
Bandari Maritime Academy,
Bishop Makarios Close,
P.O. Box 99469-80107,
MOMBASA**

Prospective candidates should submit applications in soft copy (in pdf format). Application forms should be downloaded and completed from the Academy website at: www.bma.ac.ke. The completed application form accompanied with a detailed CV (with at least three referees), copies of academic and professional certificates to be emailed to recruitment@bma.ac.ke so as to reach the Academy not later than 5:00pm Kenyan time on or before the **7th November 2022**. Applications should strictly be submitted via email. Physical applications are prohibited.

Only shortlisted candidates will be contacted.

BMA is an Equal Opportunity employer and does not discriminate against **ANY** Applicant.

Successful candidates will be required to submit valid compliance certificates from Kenya Revenue Authority, Ethics and Anti-Corruption Commission, a registered Credit Reference Bureau, Higher Education Loans Board and a certificate of good conduct from the Directorate of Criminal Investigations.