



Capacity Building for the
Blue Economy



MARITIME EDUCATION TRAINING SCHEME FIRST TIME LOAN APPLICATIONS FINANCIAL YEAR: 2020-2021

The Kenya Maritime Authority (KMA) has partnered with the Higher Education Loans Board (HELB) to set up the Maritime Education and Training Scheme (METS) to provide financing to students pursuing courses in the Maritime Sector being offered at Bandari Maritime Academy and other Maritime Training Institutions (METI) approved by Kenya Maritime Authority (KMA).

How to Apply

1. Applicants should visit the HELB website www.helb.co.ke to access the **HELB Students' Portal** to register; create and activate account (ensure you use your personal mobile number)
2. **Log in, and click Loan Application Tab, on the left dashboard.**
3. From the view window, select and fill one of the three forms below that is applicable to the course you are pursuing:
 - a) Maritime Education and Training Scheme - Academic Application Form.
 - b) Maritime Education and Training Scheme - Proficiency Application Form.
 - c) Maritime Education and Training Scheme - Competency Application Form.
4. Read and agree on the **Consent for The Collection and Processing of Personal Data.**
5. Access and fill the Scheme application form online.
6. **Print TWO copies** of the duly filled Scheme Application Form. Ensure you preview the form and correct where necessary before you submit for printing.
7. Have the forms appropriately filled, signed, and stamped by the relevant authorities. The Guide is provided on the last page of the form.
8. Read, understand and sign to accept the **Terms and Conditions and Data Protection Consent form**
9. **Present one copy** of the duly filled Scheme Application Form and all the attached supporting documents at the centers below;
 - a) HELB Desk at select Huduma Center near you
 - b) Mezzanine 1, Anniversary Towers, University Way, Nairobi
 - c) At the Institution of study
10. Retain a copy of the duly filled and signed Scheme Application Form **[This is mandatory]**

Scheme products and Eligible Students

1. Academic:
Applicants **must** be pursuing Craft certificate and Diploma in Nautical Science and Marine Engineering
2. Proficiency: STCW Courses
Applicants **must** have completed certificates or diploma in approved METI approved by KMA
OR
Applicants **must** have relevant sea experience.
3. Competency: Certificate of Competency courses
Applicants must have a letter of eligibility from Kenya Maritime Authority.

Please note:

1. Read, understand, and follow the instructions provided at the beginning of the online Scheme application process.
2. The opening date for the Scheme application is **22nd April 2021** while the closure date is **31st May 2021**.
3. The Maritime Education and Training Scheme application is **FREE**.
4. The scheme application forms are only accessible through the HELB student portal on www.helb.co.ke
5. **DO NOT PAY** anyone to process your HELB application unless the requisite service charges if applying from a Cyber Café.
6. In case of any queries, seek assistance **ONLY** from Kenya Maritime Authority or HELB officers.
7. Students who provide false information will be penalized as per the HELB Act.

For more information please contact:
The Chief Executive Officer
Higher Education Loans Board
P.O. Box 69489 – 00400
NAIROBI

EMPOWERING DREAMS

www.helb.co.ke Anniversary Towers University Way
+254711 052000 contactcentre@helb.co.ke @HELBPAGE